

UNIT MAIL CLERK'S RECEIPT FOR FUNDS AND PURCHASE RECORD				DATE		NUMBER			
RECEIVED FROM									
LAST NAME - FIRST NAME - MIDDLE INITIAL			GRADE	SSN	ORGANIZATION				
FOR			ITEM(S) PURCHASED			VALUE OF PURCHASES			
CHECK APPLICABLE BOX(S) <input type="checkbox"/> MONEY ORDERS <input type="checkbox"/> ENVELOPES <input type="checkbox"/> STAMPS <input type="checkbox"/> OTHER (<i>Specify</i>) _____			AMOUNT		CHECK APPLICABLE BOX(S) <input type="checkbox"/> MONEY ORDERS <input type="checkbox"/> ENVELOPES <input type="checkbox"/> STAMPS <input type="checkbox"/> OTHER (<i>Specify</i>) _____				
			DOLLARS	CENTS				DOLLARS	CENTS
					AMOUNT DUE PURCHASER				
SIGNATURE OF UNIT MAIL CLERK				RECEIVED ITEM(S) AND AMOUNT DUE					
				DATE		SIGNATURE OF PURCHASER			

DD Form 1118, MAR 56

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