DISLOCATION ALLOWANCE (DLA) CERTIFICATION FORM

PRINT RANK/FULL NAME _____ **SSN** _____

1) **REQUESTING DLA TYPE:** WITH DEPNS / WITHOUT DEPNS / NOT REQUESTING REIMBURSEMENT
2) **IS MEMBER MARRIED TO AN ACTIVE DUTY SPOUSE?** YES / NO
3) **WILL THE ACTIVE DUTY SPOUSE BE EXECUTING A PCS MOVE WITH MBR?** YES / NO
3) **IF YES, HAS THE ACTIVE DUTY SPOUSE FILED THEIR TRAVEL CLAIM?** YES / NO / NOT APPLICABLE
4) **IF YES, WAS THE ACTIVE DUTY SPOUSE REIMBURSED FOR DLA?** YES / NO / NOT APPLICABLE
5) **IF YES, WHAT RATE?** WITH DEPNS / WITHOUT DEPNS / NOT APPLICABLE

MBRS WHO ARE MARRIED TO MBR:

- **WHO DO NOT HAVE DEPNS AND MOVED FROM SAME HOUSEHOLD TO NEW PDS: SENIOR MBR WILL RATE DLA WITHOUT DEPNS.**
- **WHO DO NOT HAVE DEPNS AND MOVED FROM A DIFFERENT HOUSEHOLD TO NEW PDS: BOTH MBRS WILL RATE DLA WITHOUT DEPNS.**
- **WITH DEPNS AND MOVED FROM SAME HOUSEHOLD TO NEW PDS: ONLY MBR WITH DEPNS AUTHORIZED IN ORDERS WILL RECEIVE DLA WITH DEPNS.**
- **WITH DEPNS AND MOVED FROM A DIFFERENT HOUSEHOLD TO NEW PDS: MBR WITH DEPNS AUTHORIZED IN ORDERS WILL RECEIVE DLA WITH DEPNS AND SPOUSE WILL RECEIVE DLA WITHOUT DEPNS.**
- **IF BOTH MBRS ARE AUTHORIZED DEPNS IN ORDERS AND MOVED FROM SAME HOUSEHOLD TO NEW PDS: ONLY SENIOR MBR WILL RECEIVE DLA WITH DEPNS.**
- **IF BOTH MBRS ARE AUTHORIZED DEPNS IN ORDERS AND MOVED FROM A DIFFERENT HOUSEHOLD TO NEW PDS: BOTH MBRS WILL RECEIVE DLA WITH DEPNS.**

6) **PLEASE LIST PREVIOUS ADDRESS AND NEW ADDRESS BELOW:**

_____ _____

_____ _____

(ADDRESS AT PREVIOUS PDS) (ADDRESS AT NEW PDS)

7) **IF A NEW PERMANENT HOUSEHOLD HAS NOT BEEN ESTABLISHED, PLEASE INITIAL ONE OF THE FOLLOWING:**

_____ (DLA WITH DEPNS) MY DEPENDENTS AND I INTEND TO ESTABLISH A PERMANENT HOUSEHOLD IN THE VICINITY OF NEW PDS.

_____ (DLA WITHOUT DEPNS) I AM NOT AND WILL NOT OCCUPY SINGLE-TYPE GOVERNMENT QUARTERS AT NEW PDS. NOTE, YOU MUST ALSO PROVIDE A STATEMENT FROM YOUR NEW PDS STATING YOU ARE NOT OCCUPYING GOVT QTRS.

_____ _____

(SIGNATURE) (DATE)

IN ORDER FOR THE MBR TO BE REIMBURSED DLA, MBR MUST MARK "DLA" IN BLOCK 6 ON 1351-2. TO PREVENT MISPAYMENTS, PLEASE ENSURE ALL INFORMATION ABOVE IS COMPLETED ACCURATELY. REFERENCES: JTR-CHAPTER 5: PERMANENT DUTY TRAVEL, SECTION 10: DISLOCATION ALLOWANCE (DLA)