

**MISCELLANEOUS STATEMENT IN LIEU OF RECEIPTS**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Rank \_\_\_\_\_ SSN \_\_\_\_\_

I hereby certify that the expense(s) claimed below was/were actually incurred and that the receipt was (check one):

- impractical to obtain
- inadvertently lost or destroyed

I further certify that the amount claimed includes **only** that expense (i.e. plane ticket, rental car, etc.) and no other. I understand that the information furnished **may be investigated** for validity.

1. Type of receipt (check one):

- Air Fare
- Bus Fare
- Rental Car
- Limo/Shuttle/Taxi
- Registration/Conference Fee
- Other \_\_\_\_\_

2. Name of business: \_\_\_\_\_

3. Inclusive date(s) of expense: from \_\_\_\_\_ to \_\_\_\_\_

4. Amount claimed: \_\_\_\_\_

5. If for transportation:

point of departure \_\_\_\_\_ arrival \_\_\_\_\_

**Member's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_