



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
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MCIWEST-MCB
CAMPENO 5101.1
SAFETY
27 JUL 2018

MCIWEST-MCB CAMPEN ORDER 5101.1

From: Commanding General
To: Distribution List

Subj: MARINE CORPS BASE, CAMP PENDLETON MOTORCYCLE OPERATION
POLICY

Ref: (a) MCO 5100.19, Marine Corps Traffic Safety Program
(DRIVESAFE)
(b) DoDI 6055.04, DoD Traffic Safety Program
(c) 49 CFR 571, Federal Motor Vehicle Safety Standards
(d) MCO P1020.34 W/CH 1-5, Marine Corps Uniform
Regulations

Encl: (1) General Information

1. Situation. Riding a motorcycle involves certain inherent risks that can be minimized if certain precautions are followed. Every Service Member that rides a motorcycle must actively mitigate on and off-duty risks and hazards to maintain individual readiness. The following Policy will be enacted in order to promote force preservation.

2. Cancellation. BO 5101.7E.

3. Mission. This Order establishes procedures and provides requirements on the safe and legal operation of motorcycles aboard Marine Corps Base, Camp Pendleton (MCB CamPen).

4. Execution

a. Commander's Intent. To provide policy and procedural guidance relating to motorcycle operation aboard MCB CamPen, per references (a) through (d).

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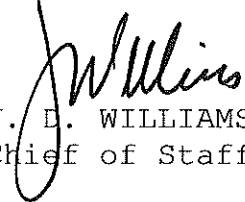
b. Concept of Operations. Commanders shall ensure strict compliance with the instructions contained in enclosure (1).

5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of MCIWEST-MCB CAMPEN directives can be found at:
https://eis.usmc.mil/sites/mciw_mpwr/MCIWMCBADJ/default.aspx.

6. Command and Signal

a. Command. This Order is applicable to all commands, organizations, units, and activities located aboard MCB Campen.

b. Signal. This Order is effective the date signed.



J. D. WILLIAMS
Chief of Staff

DISTRIBUTION: A-4
B
C

General Information

1. Disclosure of Ownership. Active duty Service Members aboard Marine Corps Base, Camp Pendleton (MCB CamPen) who purchase or own a motorcycle will personally report their ownership to their Commanding Officer within 48 hours of acquiring a new motorcycle or when checking into a tenant unit aboard MCB CamPen.

2. Base Registration and Operation Requirements. Persons desiring to operate street-legal motorcycles aboard MCB CamPen must satisfy the following requirements:

a. Operator Training. Motorcyclists intending to ride aboard MCB CamPen must present proof of attendance of an approved Level I, Headquarters Marine Corps, Safety Division (SD) approved course. This list is located on the Marine Corps Installations West-Marine Corps Base, Camp Pendleton Safety SharePoint site. This approved course will be taught by certified instructors of the curriculum. This training must also be completed by all active duty Service Members who intend to ride a motorcycle off-Base. Paragraph (3) of this enclosure covers required motorcycle training in more detail.

b. Licensing. All motorcycle operators must possess a valid motorcycle license or motorcycle operators permit of any state, district, territory or possession of the United States in accordance with reference (c).

c. Registration. Motorcycles must have a valid state registration or title transfer document and permanent license plate. Service Members will be required to register their motorcycle aboard MCB CamPen within five working days, regardless of the intent to ride their motorcycle on or off-base.

d. Insurance. Motorcyclists must provide proof of insurance for their vehicle.

e. Base Registration. All individuals working aboard MCB CamPen will be required to register their motorcycle aboard MCB CamPen within 30 working days, regardless of the intent to ride their motorcycle on or off-Base.

f. Mechanical Inspection. Motorcycles operated by Marine Corps and Department of Defense (DoD) personnel who attend training aboard the Installation must pass a mechanical

inspection conducted by Base Motorcycle Safety personnel. This inspection will follow California Vehicle Code requirements and MCB CamPen regulations. It is required that motorcycle configurations conform to the manufacturers' stock specifications.

g. Personal Protective Equipment (PPE). The following PPE is mandatory for all persons operating or riding as a passenger aboard MCB CamPen, and for all Service Members operating a motorcycle off-Base.

(1) Helmet. A properly fastened (under the chin) protective helmet which meets the standards of the Snell Memorial Foundation, the American National Standards Institute, or the Department of Transportation.

(2) Eye Protection. Impact or shatter resistant goggles or full face shield attached to the helmet. A windshield, eyeglasses or fairing alone is not considered proper eye protection.

(3) Shoes. Motorcycle operators and passengers are required to wear sturdy, over the ankle shoes that afford protection for the feet and ankles. Durable leather or ballistic type cloth that covers the ankles may be worn. Footwear that has laces must be tied and worn properly. High-top canvas athletic or tennis shoes do not meet the intent of protective shoes and are prohibited. Motorcycle riding boots are strongly encouraged.

(4) Safety Vest or Jacket. The Assistant Commandant of the Marine Corps has directed the elimination of color and reflectivity requirements applicable to motorcycle outerwear. This effectively eliminates the requirement to wear a motorcycle vest during day or night, as well as any quantification of color or reflectivity requirements related to motorcycle outerwear. This is designed to promote standardization of motorcycle PPE requirements for Service Members operating a motorcycle across Marine Corps installations. This change may not apply to other branches of the Armed Forces and installations. Riders are to adhere to all local requirements governing PPE.

(5) Protective Clothing. Protective clothing includes long-sleeved shirt or jacket, long trousers, and full fingered

gloves or mittens designed for use on a motorcycle. Motorcycle jackets and pants constructed of abrasion resistant materials such as leather, Kevlar, or Cordura and containing impact absorbing padding are strongly encouraged. Visibility and retro-reflective materials are important considerations when selecting protective clothing and helmets.

(a) Per reference (d), the only civilian attire authorized to be worn over any Marine Corps uniform is a jacket/garment specifically designed as motorcycle PPE. Authorized civilian motorcycle PPE, whether worn over the uniform or not, shall not be modified by removing padding or any other component in which the PPE was designed to have by the manufacturer.

(b) Per reference (d), military jackets and coats are authorized for wear as motorcycle PPE as long as they are appropriate for wear with the specific uniform worn by the rider or authorized as civilian attire if the rider is in civilian clothing.

3. Training Requirements. Active duty Service Members must satisfy the following training requirements.

a. Level I

(1) Curriculum. All Service Members who plan to purchase or operate a motorcycle (regardless of their intent to register the motorcycle on a installation) are required to attend and successfully complete a motorcycle rider Level I safety course approved by the Commandant of the Marine Corps (CMC) SD.

(2) Off-Base Level I Training. Proof of a certified CMC SD approved Level I course provided by non-government sources will be accepted for licensing and Base registration.

b. Motorcycle Follow-on Training

(1) Course Prerequisites. Marine Corps and other DoD motorcycle riders stationed aboard MCB CamPen will attend mandatory follow-on Level II motorcycle training within 120 days of completion of the Level I course.

(2) Curriculum. The MCB Campen Safety Center will offer approved CMC SD Level II courses. These courses are designed for the experienced rider and will focus on rider training in a controlled environment. Their intent is to enhance previously learned safe riding techniques.

(3) Off-Base Advanced Training. Proof of Levels II and III approved CMC SD provided by nongovernment sources will be accepted for licensing and Base registration.

(4) Refresher Training. Commanders will ensure riders receive refresher training/continuing education (Level II or III) every three years. Refresher training may be any advanced (Level II or III) motorcycle training approved by CMC SD. Refresher training shall be documented and the rider shall receive a card or certificate as proof of completion. Completion shall be recorded in the Marine Corps Total Force System/Marine Corps Training Information Management System.

c. Enrollment. Personnel desiring to enroll in Motorcycle Safety courses offered by the Base Safety Center will schedule time away from their normal place of duty, so they can attend this course. Personnel will sign up through their respective Motorcycle Mentorship Program Presidents/Mentors using the approved Base Safety Center enrollment process.

d. School Motorcycles

(1) Level I Training on School Motorcycles. Personnel that own a motorcycle will complete required Level I training on their personally-owned motorcycle and will have priority for school seats. Personnel desiring to attend a Level I course, but do not own a motorcycle, can use a School motorcycle. Interested riders will enroll through the current Base Safety Center approved enrollment process. Upon successful completion of the course, students will be given a Course Completion card. After the rider purchases their own motorcycle, they will enroll and successfully complete an approved CMC SD Level II course within 120 days of purchasing their bike.

(2) Motorcycle Familiarization Training. Personnel interested in purchasing or learning how to operate a motorcycle can receive instruction and familiarization training on school motorcycles. Sign-up for this training is at the MCB Campen Motorcycle Safety School.

4. Dirt Bike and All Terrain Vehicle (ATV) Requirements

a. On-Base Operation. Minibikes, pocket bikes, motorized bicycles and scooters, non-street legal dirt bikes, ATV and other similar vehicles that are designed for on or off-road use, but do not meet California licensing requirements, are not authorized to be operated aboard MCB CamPen, except for authorized training evolutions.

b. Off-Base Operation. Active duty Service Members will comply with State regulations concerning operation and registration of dirt bikes, ATV and other similar vehicles, when operating these types of vehicles off-Base.

c. Personal Protective Equipment. In addition to the PPE requirements described in paragraph 2.f., active duty Marine Corps personnel who operate off-road type motorcycles and vehicles are required to wear knee and shin guards, off-road motorcycle boots and padded full fingered gloves.

d. Training. Individuals who operate personally owned, off-road motorcycles, ATVs/Light Utility Vehicle (LUV) off-Installation shall participate in the Installation or local dealership off-road motorcycle, ATV/LUV course. This includes off-road recreational vehicles controlled by Marine Corps Community Services.

5. Restrictions

a. Owners who permit unqualified personnel to operate their motorcycle(s) will have their Base driving privileges suspended in accordance with MCIWEST-MCB CAMPENO 5000.2.

b. Motorcycle operation will be confined to hard surface roads and designated parking areas. Exception is made for traveling on a "designated" dirt access road, but is limited to travel to and from a place of duty or business.

c. Lane splitting is not authorized aboard MCB CamPen.

d. Trail riding, hill climbing, and related activities are prohibited except as may be specifically authorized by separate directive.

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e. Motorcycles are not authorized to be used in any area designated for the use of pedestrians (i.e., baseball fields, playgrounds, school yards, basketball courts, sidewalks, etc).