



COMMANDING OFFICER 1ST SUPPLY BATTALION
STATEMENT ON

Prohibited Activities & Conduct Policy Statement



Marines and Sailors,

Every member of 1st Supply Battalion has an inherent right to an environment that enables them to maximize their full potential and individual merit. The Battalion needs the talents and dedication of personnel in order to accomplish the mission and provide quality support to I Marine Expeditionary Force. As such, I am committed to ensuring our organization is free of Prohibited Activities and Conduct. Marines, Sailors, and civilians will be treated with the utmost dignity and respect at all times.

Bullying, harassment, hazing, prohibited discrimination, sexual harassment, wrongful distribution of an intimate image, and protest activity are counterproductive to our mission as it minimizes and undermines the unit morale and good order and discipline. Equal opportunity is everyone's responsibility, regardless of rank or position. Any word or action that reflects a prejudice is unacceptable. Equal opportunity is a leadership issue that promotes teamwork in the work environment and contributes to mission accomplishment. I charge each of you, as leaders, to take immediate and appropriate action when any form of Prohibited Activity or Conduct is brought to your attention.

Any individual, who believes he or she has been discriminated against, or harassed, has two methods for finding a resolution. Conflict Management (informal) allows for quick and full resolution at the lowest possible level by addressing the issue directly with the person demonstrating the behavior or by seeking a third party to intervene. If Conflict Management does not correct the inappropriate behavior, Complaint Resolution (formal) will be directed.

Any alleged case of Prohibited Activity or Conduct violation is serious. False allegations are equally serious. Both acts will receive immediate command attention. Intimidation, reprisal or further harassment as a result of a complaint will not be tolerated in this Battalion. If you believe you have been the victim of reprisal, notify the chain of command or your Equal Opportunity Representative immediately.

For additional assistance or information in these matters, contact our Equal Opportunity Program Manager, Warrant Officer Alexander Mercado at (760) 725-9467, by cell at 305-879-5420, or email: alexander.mercado@usmc.mil. Additionally, Staff Sergeant Alex Gutierrez is an Equal Opportunity Program Manager and can be reached primarily by cell at (210) 789-2253 or by email at alex.gutierrez@usmc.mil.

Reference: MCO 5354.1F

Semper Fidelis,

T. M. MENKE

Colonel, U.S. Marine Corps

Commanding Officer, 1st Supply Battalion